

GOVERNMENT OF TELANGANA
ABSTRACT

OFFICE PROCEDURE - SCHEDULED CASTE DEVELOPMENT DEPARTMENT –
Payment of Rs. 9,582/- towards the cost of full service maintenance charges to
M/s. Ricoh India Ltd., Hyderabad for the period from 19-05-2015 to
09-06-2015, & 10-06-2015 to 06-07-2015 working in Scheduled Caste
Development Department for official use – Expenditure – Sanctioned – Orders –
Issued.

SCHEDULED CASTE DEVELOPMENT (OP) DEPARTMENT

G.O.RT.No. 313

Dated:25-07-2015
Read the following:

Ref:- 1 Govt. Letter No.1753/OP.A1/2014, SCD Dept.
Dated:04-09-2014.
2 From M/s Ricoh India Ltd., Hyderabad Invoice No.
73164047 dated:09-06-2015.
3 From M/s Ricoh India Ltd., Hyderabad Invoice No.
73166432 dated:06-07-2015.

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ORDER:

Government have entered into an agreement for one year w.e.f.,
03-08-2014 in the reference 1st read above with M/s Ricoh India Ltd.,
Hyderabad, for taking out Photo copy for the official use of the Department,
Billable upto 30,000 copies per month is @ 35 paise per copy, Billable more than
30,001 copies per month is @ 34 paise per each copy + taxes (VAT @ 5% &
Service @ 12.3%) extra.

2. In the references 2nd & 3rd read above, M/s. Ricoh India Limited.,
Hyderabad has submitted the (2) bills towards the cost of full service
maintenance charges for the period from 19-05-2015 to 09-06-2015, &
10-06-2015 to 06-07-2015 in Scheduled Caste Development Department
towards cost of copies were taken in Photocopier Machine @ 0.35 paise per copy
upto 30,000 paise per copy + VAT @ 5% and S.T.@ 14 %. The following details
are given below:-

Sl. No	Period	No. of copies photocopied	Rate	INVOICE NO.	Date	AMOUNT Rs
1	19-05-2015 to 09-06-2015	12,067	0.35 ps	73164047	09-06-2015	Rs 4,832/-
2	10-06-2015 to 06-07-2015	11,822	0.35 ps	73166432	06-07-2015	Rs 4,750/-
					Total	Rs.9,582/-

3. Sanction is hereby accorded for payment of Rs. 9,582/- (Rupees Nine
thousand five hundred and eighty two only) towards the cost of full service
maintenance charges for photo copies taken over during the period from
19-05-2015 to 09-06-2015, & 10-06-2015 to 06-07-2015 to M/s. Ricoh India
Limited., Hyderabad vide Xerox Machine S. No. M5416530048 Model No. Aficio
MP-4000B in Scheduled Caste Development Department for official use.

4. The expenditure shall be debited to the Head of Account “2251
Secretariat Social Services – 090 Secretariat – 08 Social Welfare Department –
130 Office expenses/ 132 Other Office Expenses”.

5. The Scheduled Caste Development (OP) Department shall draw a cheque
for an amount of Rs. 9,582/- (Rupees Nine thousand five hundred and eighty
two only) in favour of M/s Ricoh India Limited., Hyderabad for settlement of
bills.

6. This order does not require the concurrence of the Finance Department,
as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

CH. RAJASULOCHANA
ADDITIONAL SECRETARY TO GOVERNMENT

To
M/s Ricoh India Limited, Hyderabad
The Deputy Pay & Accounts Officer, Sectt.Br., Telangana, Hyderabad.
The Scheduled Caste Development (OP) Department..
SF/SCs.

//FORWARDED:: BY ORDER//

SECTION OFFICER